

NOTIFICATION OF CHANGE

*** Do Not Fax This Form ***

Whenever a change occurs in your household, you are required to report and verify it within ten days. Use this form to report changes of income and/or changes in your family size. Remember, except for birth, no one may be added to your lease without prior Authority approval.

• VERIFICATION of all reported changes MUST BE ATTACHED TO THIS FORM •

NAME _____

ADDRESS _____ APT. # _____

The following change has occurred in my household:

I certify that the above information is accurate and complete. I understand that providing false statements or information is both punishable under Federal law, and grounds for termination of my tenancy.

signature of head of household

date

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FOR OFFICE USE ONLY

RENT CHANGED FROM \$ _____ TO \$ _____

EFFECTIVE DATE _____ RETRO CHARGE \$ _____

RETRO CREDIT \$ _____

PCHA STAFF

DATE